DSG changes for FY 2010
3/24/2009

Centers may instruct RDMC to delete individual services from its database by the use of a special Event Deletion file.

> Centers may delete individual services by providing RDMC with a comma-separated text file containing a record for each service to be deleted. Each record in the file should contain the following eight fields to uniquely identify the service: Region Number, Patient Control Number, Service From Date, DMHMRS Modifier 1, Provider Number, Professional Staff ID, Place of Service, and Source of Pay 1. Each field value should be separated by a comma. Centers should contact their RDMC liaison prior to submitting an Event deletion file.

RDMC is now automatically deleting from its Events tables each month services that appear to be duplicate records.

> **Automatic Deletions of Duplicate Event Records**
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> As a general rule, eight key fields will uniquely identify an Event record (Region Number, Patient Control Number, Service From Date, DMHMRS Modifier 1, Provider Number, Professional Staff ID, Place of Service, and Source of Pay 1). Under most circumstances, centers should not be submitting multiple Event records with the same values in these eight key fields.
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> Because there may be situations where centers actually do provide more than one service with the same values in all key fields (same client, same service date, same DMHMRS Modifier, etc.), RDMC does not automatically consider these records to be duplicates. Consequently, RDMC accepts these Event records into its tables even though they are most likely duplicate records for the same service.
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> Beginning with July 2009, RDMC has initiated a process that automatically purges these "likely duplicates" from its system on a monthly basis. The process will work as follows:
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> On the 5th day of each month, RDMC will generate, for each region, a tab-delimited text file containing a record for each "likely duplicate" in its system. The file will be placed in each region's upload directory on the MHMR web site. The file naming convention will be *<region number><month><year>*evdups.DAT. For example, a file created on July 5, 2009 for Region 01 will be named "010709evdups.dat".
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> Each record in the file will contain the eight key fields of the duplicated service (Region Number, Patient Control Number, Service From Date, DMHMRS Modifier 1, Provider Number, Professional Staff ID, Place of Service, and Source of Pay 1) separated by tabs.
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> On the 5th day of the following month, RDMC will purge from its tables the duplicate entries set out in the data file. It will delete the oldest record(s) associated each services listed. Only the most recently received record will be kept.
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> If a center determines that any of the services listed are not duplicates, they should notify RDMC prior to the day of the scheduled deletion. Specifically, RDMC must be notified prior to noon on the last business day prior to the 5th. Centers may either notify their RDMC data liaison directly or they may submit a tab-delimited text file containing records for the "likely duplicates" that should NOT be deleted. The file should be in the same format as the original duplicate file and should be named *<region number><month><year>*evdups_keep.DAT (where *<month><year>* refer to the month and year from the original duplicate file).